

# RECORD OF MEETING

<b>Meeting:</b>	<b>NEFAB Council</b>	<b>Meeting ref:</b>	<b>01/2013</b>
<b>Date:</b>	<b>06.02.2013</b>	<b>Venue:</b>	<b>Ministry of Transport and Communications, Oslo, Norway</b>
<b>Participants:</b>	<p><b>Chair:</b> Ottar Ostnes, Norwegian Ministry of Transport and Communications; Council Representative</p> <p>Contracting States were represented as follows:</p> <p><b>Estonia:</b> Ministry of Economic Affairs and Communications: Mr. Eero Pärasmäe; Council Representative Ministry of Defence: Mr. Riho Rõngelep; Council Representative</p> <p><b>Finland:</b> Ministry of Transport and Communications: Ms. Silja Ruokola; nominated as Council Representative for this meeting Finnish Ministry of Defence: Mr. Esa Pulkkinen; Council Representative</p> <p><b>Latvia:</b> Ministry of Transport: Mr. Arnis Muižnieks; Council Representative</p> <p><b>Norway:</b> Ministry of Transport and Communications: Mr. Øyvind Ek; Alternate Council Representative Ministry of Defence: Mr. Thor-Vidar Indreeide; Alternate Council Representative</p> <p>For complete list of participants, see attachment.</p>		
<b>Apologies:</b>	Latvian Ministry of Defence		
<b>References:</b>	Final version 13 March 2013		
<b>Reporter:</b>	<b>Erik Rosenberg; Norwegian Ministry of Transport and Communications</b>		

<b>No.</b>	<b>Content of agenda item:</b>	<b>WP</b>	<b>Decision /Action</b>
<b>1</b>	<p><b>Welcome and opening remarks</b></p> <p>The meeting was opened by Mr. Ottar Ostnes, Director General of Dept. of Civil Aviation, Postal Services and Telecommunications in the Norwegian Ministry of Transport and Communications.</p> <p>The Finnish delegation made a statement on the status of the Åland islands, and tabled a declaration on the matter. The Norwegian delegation made a statement on its participation in the Single Sky through the EEA Agreement and on airspace within the ICAO NAT Region.</p>		<p>The Finnish declaration on the Åland islands, and the Norwegian statement are attached to the Record of the meeting.</p>

2	<p><b>Chair and Vice-Chair of the NEFAB Council for 2013</b></p> <p><u>The candidates were:</u></p> <p>Chair - Norway Vice-Chair - Estonia</p>	WP 3	Norway was approved as Chair and Estonia as Vice-Chair for 2013.
3	<p><b>Adoption of agenda</b></p> <p>There were no requests for amendments to the proposed agenda.</p>	WP 1	Approved
4	<p><b>Rules of procedure for the NEFAB Council</b></p> <p>Draft text had been thoroughly scrutinised in the informal State-Level Group and submitted to professional language check.</p>	WP 2	Approved
5	<p><b>Provisional Work plan for the Council for 2013</b></p> <p>- Including meeting dates 2013</p> <p><u>Summary of comments:</u> WP should contain task list with tentative timeframe for discussion in Council. It should concentrate on a few key themes at each Council meeting, agreed in advance. The Competent Authorities should put forward further suggestions for tasks/themes. It is important to involve the Committees and request input from them. Thereafter, the WP should be discussed in the informal State-Level Group.</p> <p><u>Conclusions:</u></p> <ol style="list-style-type: none"> <li>1. The Competent Authorities are invited to put forward further suggestions for the WP as soon as possible (within 2 weeks).</li> <li>2. The three Committees are requested to put forward suggestions for themes/tasks and to indicate issues that will be submitted to the Council during 2013 – with tentative timeframe.</li> <li>3. One of the themes on the Council May meeting will be relations with neighbouring FABs and States, including Russia.</li> <li>4. The Work Plan will evolve in the course of the year, in light of experience.</li> <li>5. Revised meeting dates were adopted.</li> </ol>	WP 4	<p>Provisionally discussed.</p> <p>Revised version to be prepared for the next meeting.</p> <p>Meeting dates: 21 May 18 September 27 November</p>
6	<p><b>Strategic plan for NEFAB – modalities</b></p> <p><u>Summary of comments:</u> Priorities should be organised in shorter timeframes within the total 5 years' timeframe. Elements from the NEFAB 5-years' business plan of the ANSPs should be reflected. Competent Authorities and Committees should be requested to provide input. The document should contain factual information on importance of NEFAB airspace (traffic volume, etc).</p> <p>Performance targets for NEFAB at strategic and more detailed level are very important aspects of the plan. It is important for the Council to address this issue, and to give directions to the Committees. NEFAB's approach for engaging in the process of setting EU-wide targets is also important for the Council to address.</p>	WP 5	<p>Provisionally discussed.</p> <p>Revised version to be resubmitted before next meeting.</p>

	<p><i>[ Secretary's comment: In view of the timeframe for the process set out by the Commission it is necessary to address this already at the May meeting of the NEFAB Council. ]</i></p> <p>Closer cooperation with Denmark and Sweden is important and should be given priority in the short term. This should be reflected. Likewise, the relations with other neighbouring States are important to reflect.</p> <p>Also, various cooperative ventures at ANSP level across FABs should be reflected. (I.e. "Borealis".)</p> <p>It is important for NEFAB to engage in a coordinated fashion in rulemaking process in EU, inter alia for SES II+ , as well as the general legislative programme of the new Commission (2014-2019). NEFAB States should also try to coordinate their positions in the relevant comitology committees.</p> <p><u>Conclusions:</u></p> <ol style="list-style-type: none"> <li>1. The Competent Authorities are invited to put forward further suggestions for the WP as soon as possible (within 2 weeks).</li> <li>2. The three Committees are requested to put forward suggestions for themes/tasks, and to indicate issues that will be submitted to the Council – with tentative timeframe.</li> <li>3. More substantive discussion at May meeting.</li> </ol>		
7	<p><b>Common communication strategy</b></p> <p><u>Summary of comments:</u></p> <p>It is important to keep the Commission informed about the NEFAB cooperation. This should be reflected. Communication contact persons could meet 2-3 times a year. Cost estimates for the web site should be inserted. Name of contact persons from Estonia and Latvia to be added. Various editorial adjustments mentioned.</p> <p><u>Conclusions:</u></p> <ol style="list-style-type: none"> <li>1. Invite input from Committees, in particular to the tentative task list in Annex I.</li> <li>2. Revise text in light of comments at the meeting and input from Committees, etc.</li> <li>3. Aim at adoption at May meeting.</li> </ol>	WP 6	Provisionally discussed.  To be resubmitted before next meeting.
8	<p><b>The formal assessment of NEFAB by the European Commission</b> - Including discussions with Danish/Swedish FAB</p> <p><u>Summary of discussion:</u></p> <p>It is a priority to demonstrate that the cooperation within NEFAB works well and gives benefits. At the same time it is important to pursue closer cooperation with the Danish/Swedish FAB and explain to the Commission that we are willing to cooperate between the FABs in a way that gives benefits, and explain how this is done. Both for political and substantial reasons, it is important that the cooperation with the Danish/Swedish FAB is successful. However, e.g. the difference in the level of charges is a challenge for an integration of the FABs. The ANSPs should be invited to look into additional activities that could be possible issues for closer cooperation.</p> <p>A reply to the letter from Vice-President Kallas should be further considered in the light of the outcome of the meeting with Denmark and Sweden on 7 February. The NEFAB Chair could reply on behalf of all the NEFAB States.</p>		

9	<p><b>Rules of procedure for the National Supervisory Authorities Committee (NSA Committee)</b></p> <p>Draft text had been thoroughly scrutinised in the informal State-Level Group and submitted to professional language check.</p>	WP 8	Approved
10	<p><b>Rules of procedure of the Civil–Military Committee</b></p> <p>Draft text had been thoroughly scrutinised in the informal State-Level Group and submitted to professional language check.</p>	WP 9	Approved
11	<p><b>Rules of procedure for the Financial and Performance Committee</b></p> <p>Draft text had been thoroughly scrutinised in the informal State-Level Group and submitted to professional language check.</p>	WP 10	Approved
12	<p><b>Rules of procedure for Air Navigation Services Consultative Board</b></p> <p>Draft text had been thoroughly scrutinised in the informal State-Level Group and submitted to professional language check.</p> <p>The text was submitted for information only. According to Article 11 of the NEFAB Agreement the ANSCB formally adopts itself its rules of procedure.</p>	WP 11	For information only. Taken note of.
13	<p><b>Chairs and Vice-Chairs in the committees for 2013</b></p> <p><u>NSA Committee:</u> Chair – Finland. Vice-Chair – Estonia</p> <p><u>Civil-Military Committee:</u> Chair – Latvia. Vice-Chair – Finland.</p> <p><u>Financial and Performance Committee:</u> Chair – Estonia. Vice-Chair – Norway.</p> <p>WP 12 contains a complete inventory of representatives in the Committees.</p>	WP 12	For information only. Taken note of.
14	<p><b>Notification of the NEFAB Agreement to the European Commission and registration with ICAO</b></p> <p>WP 13 contained a copy of the diplomatic note with notification to the European Commission.</p> <p>Secretariat explained that the Norwegian Ministry of Foreign Affairs will (as depositary of the NEFAB Agreement) register the Agreement with ICAO. It was agreed that there is no need for separate action from the other NEFAB States towards ICAO.</p> <p><u>Conclusion:</u> Chair will distribute copy of the diplomatic note from Norway to ICAO in due time.</p>	WP 13	Taken note of. Norway to distribute diplomatic note to ICAO in due time.
15	<p><b>Press release</b></p> <p>The draft text of the press release was slightly adjusted.</p> <p>It was agreed to publish press release on the NEFAB website and by the NEFAB States.</p>	WP 14	Adopted. Norway will distribute final text.

**NEFAB Council meeting 01/2013 Action list:**

No.	Agenda item	Action	Target date	In charge
1	5	Comments to the Council provisional Work Plan for 2013 should be put forward from Competent Authorities within 2 weeks.	2 weeks	Competent Authorities
2	5	Committees are invited to provide input to the provisional Council Work Plan for 2013.	April 2013	Committees
3	5	Revised provisional Council Work Plan for 2013 to be submitted to NEFAB Council 02/2013 for adoption	May 2013	Chair
4	6	Input to the Strategic Plan for NEFAB should be put forward from Competent Authorities within 2 weeks.	2 weeks	Competent Authorities
5	6	Committees are invited to provide input to the Strategic Plan for NEFAB.	April 2013	Committees
6	6	First draft of the Strategic Plan for NEFAB to be submitted to NEFAB Council 02/2013	May 2013	Chair
7	7	Adjusted NEFAB communication strategy document to be submitted to NEFAB Council 02/2013 for adoption	May 2013	Chair
8	8	Progress in discussions with Denmark and Sweden to be assessed.	May 2013	Chair
9	8	Reply to letter from Vice-President Kallas to be assessed in light of developments.	May 2013	Chair
10	14	Registration of NEFAB Agreement with ICAO	ASAP	Chair
11	15	Final text of press release to be distributed. Text to be published on the NEFAB website as well.	ASAP // completed	Chair